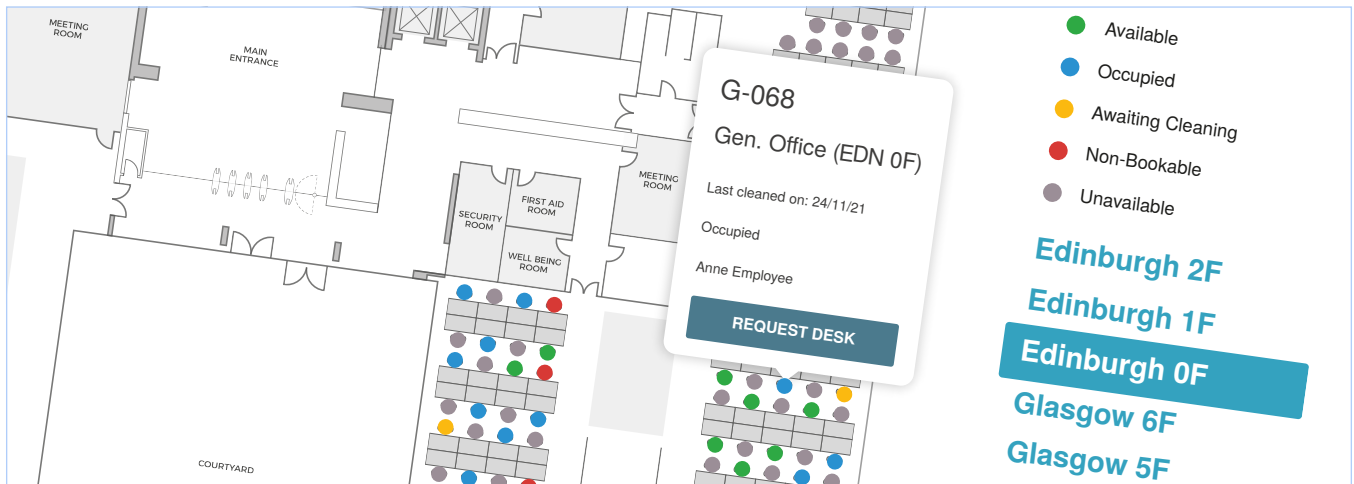


DESK BOOKING AND WORKSPACE MANAGEMENT

Support flexible working, control workplace capacity and occupancy



YOUR HYBRID WORKPLACE STRATEGY

- Protect your workforce and business
- Support desk sanitisation programs
- Workplace Track&Trace reporting with comms
- Branded SMS/email comms

FLEXIBLE DESK BOOKING

- Book from calendar or floor plans
- Book desks for multiple days
- View desk availability and occupants
- Easily identify own/colleague's desk
- Search by desk attributes
- Outlook, gCal, iCal integration

MONITOR AND CONTROL OCCUPANCY

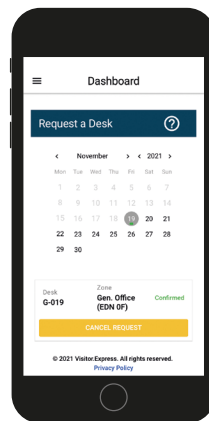
- Allow free booking or allocate desks to users
- Restrict employees to floors or zones
- Monitor occupancy density and manage desk availability in real-time

Seamlessly integrate your desk booking system with all or any Visitor.Express modules:

- Visitor Management
- Meeting Room Booking
- Parking and Car Park Management
- Online Payments

The Visitor.Express Desk Booking app enables employees to book a desk quickly and easily on any device, efficiently self-managing their in-office and work from home routines.

Administrators retain full control of the workplace effortlessly, managing desk availability, density and occupancy in real-time if needed – instantly setting and monitoring building, floor and zone capacity in line with demand and internal policy. Choose to restrict users and depts to specific floors/zones or to permanently/temporarily allocate desks to employees, backed up by analytics and bespoke utilisation reporting.



Support Hybrid Work Routines

Empower and support employees to plan their work routine and book a desk or workspace whenever and wherever they are. Simple 2-click hot-desking by calendar form, desk view or floor plans.

Let employees search for colleagues, find specific desk-types and book the workspace they need to encourage collaboration, increase productivity and enhance their workplace experience within the rules you have set.

Deliver an Agile, Flexible Workplace

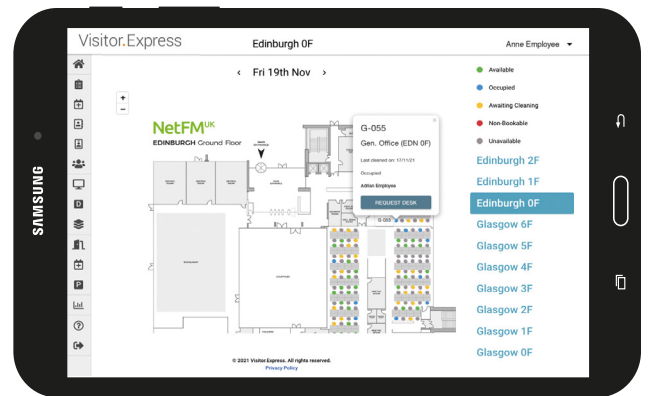
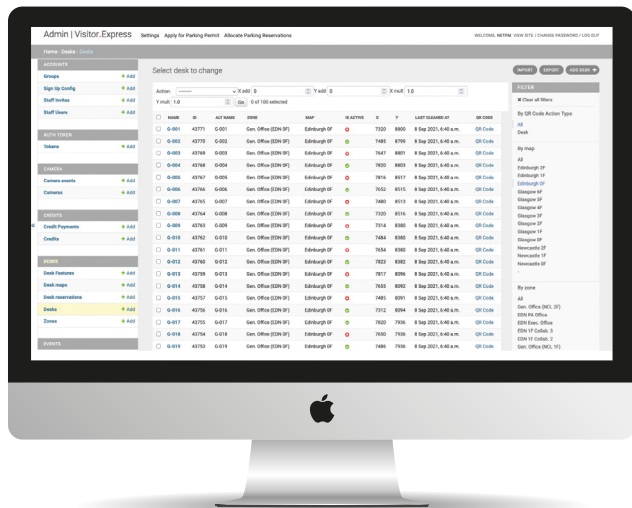
Choose to passively monitor occupancy or actively micro-manage capacity across multiple sites, buildings, floors and workspaces. Set and receive SMS/email admin building capacity alerts. Open and restrict desks and workspace at the touch of a button to maximise resources and protect your workforce.

Choose to allocate desks to individual users to match shift patterns or on a permanent basis. Locate individuals on site or identify occupants within any area and communicate with them instantly.

Ultimate Control with Minimal Admin

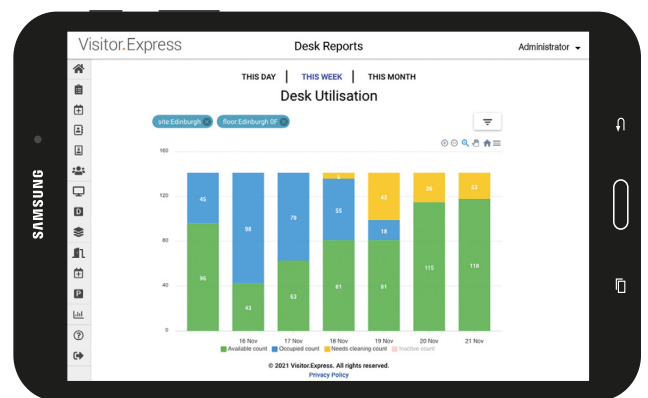
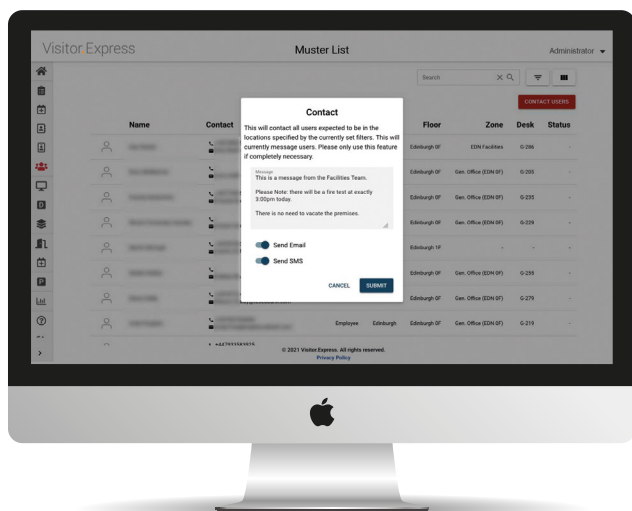
Visitor.Express gives your Admin, HR, Facilities and Security departments ultimate control of the workplace, managing desk availability with real-time occupancy management, analytics and utilisation reporting:

- Allow free-booking or allocate and restrict desks and workspace to specific users
- Control and release bookable desks and work zones to meet demand
- Monitor and manage occupancy across multiple floors and buildings in real-time
- Support social distancing, integrate sanitisation schedules and deliver confidence in a safe working environment



Integrated Comms with Bespoke Reporting

- Branded SMS/email comms – alerts, booking confirmations, scheduled reminders and ad-hoc user messaging
- Search and locate current employees on site and message single/multiple/all employees
- Real-time and historical reporting for attendance/WFH, bookings, utilisation and workplace Track&Trace
- Measure desk booking and review occupancy to predict and meet demand
- Filter, view and download bespoke analytics and graphical reports



NetFM is a trusted UK-based software company

